

HOPE LUTHERAN PRECHOOOL
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SCHOOL YEAR 2010-2011

Administration: Hope Lutheran Preschool is a nonprofit corporation, affiliated with Lutheran Church of Hope, a member of the Evangelical Lutheran Church in America. The Board of Directors consists of six church members and one preschool parent representative. Their names and phone numbers are available upon request.

Philosophy: Every child is a special and unique creation of God. Every child has needs and abilities that must be addressed and nurtured. With care, concern and training, it is the mission of the staff to instill in each child a positive and healthy self-image, while providing a sound educational program in a solid Christian setting. All children, regardless of race or religion, are welcomed.

Purpose and Curriculum: Our program is geared to the needs of 3, 4, and 5 year-olds: their spiritual, emotional, social, academic and physical development. To that end, our program includes educational activities, i.e. shapes, numbers, colors, letters, etc. in a playful setting. Christian values are part of our everyday activities: caring for and sharing with each other, prayer at snack time, etc. Christian holidays are observed: Christmas and Easter, for example. Physical activities are provided for the development of fine and gross motor skills. A library is available so that children may check out books to take home. Other learning centers that are available on a daily basis: dress-up, manipulatives table, play-doh, writing table, painting easel, building blocks, rice box. More centers are available on a seasonal basis. Circle Time takes up about one half hour and features music, rhythm, stories, birthday recognition, games and show and tell. Snack time follows. Each preschool session ends with outdoor play, a weather permits, or indoor games.

Class size: Teacher/student ratio is 1 teacher for each 10 students or less. In the case of the 3-year-old class, the ratio is 1 to 9 or less.

Discipline: All matters of discipline are dealt with firmly and fairly. Under no circumstances will your child be spanked. Discord in the classroom is handled “on the spot.” Children who are disruptive are removed from a difficult situation and invited to engage in another activity.

School Hours: The preschool building is open 5 minutes before school begins; unless you have made other arrangements please enter the building no earlier than that time. Children should be picked up no later than 5 minutes after school ends.

Security: In order to provide adequate security, the front door is locked 15 minutes after class begins and is unlocked 15 minutes before school ends. Please bring your child to the west end of the building (preschool’s back door) if you arrive late or wish to pick your child up early.

Calendar: Hope’s school year calendar conforms generally to the Anchorage School District schedule. We do not, however, observe all in-service days.

School Closings (Snow/Ice Days): In the event public schools are closed because of weather, our preschool is closed as well.

Show and Tell: We designate days to bring items to share in Circle Time—you will have advance notice about that. On those days, please send a special item in a bag marked with your child’s name; each child is allotted time to give clues about his/her hidden toy, so that the other children may guess what is in the bag. It is fun and a great language development exercise.

Snacks: A sign-up sheet is posted on the classroom bulletin board about a week before each upcoming month, so that you may provide a snack on a given day. When your child has a birthday, you are automatically signed up to bring snacks on that day or on the day closest to his/her birthday. Summer birthdays are celebrated in May.

Staff: Each class is taught by Barb Middendorf and Beaty Graves—we have taught together for 17 years. Barb graduated from the University of Minnesota in Early Childhood Education; Beaty graduated from Gustavus Adolphus College with a degree in Education and Music. Additionally, Kristen Fick joined our staff as a substitute three years ago.

Entrance Requirements: Immunization records must be provided on the first day of school

School Schedule: Three classes are provided, as described below. A complete calendar of events will be provided in September.

Two-day	Tuesday-Thursday	9:00-11:30 AM
Three day:	Mon-Wed-Friday	9-11:30 AM
Four-day	Mon-Tues-Wed-Thurs	12:30-3:00 PM

(The four-day class is a Pre-Kindergarten class, reserved for those children entering Kindergarten in September 2010)

Fees:	Registration	\$50.00	Payable at time of registration
	Tuition	\$110.00	Tues-Thursday mornings
	Per Month	\$135.00	Mon-Wed-Friday mornings
		\$160.00	Mon-Tues-Wed-Thurs afternoons

Tuition is due the first day of the month. A \$10.00 late fee will be charged after the 10th day of the month. No money can be refunded for any missed days or for vacations. If it is necessary to withdraw your child from school, we require a two-week notification or you will be charged for the whole month.

SCHOOL BEGINS:

Tuesday-Thursday Morning Class	September 1
Mon-Wed-Friday Morning Class	September 2
Mon-Tues-Wed-Thurs Afternoon Class	September 1